

LABOR ORDER FORM

- All labor is performed by trained & skilled personnel. To insure ample availability of labor, **Please order in advance.**
- Starting time can be guaranteed only when labor is ordered for 8:00 AM. Brede Exposition Services will attempt to provide labor at all other times, however, in some cases it may be impossible to have labor at an exact given time.
- If Service A or B (see below) is not specified, labor will not be assigned until the exhibitor reports to the labor desk.
- All labor is billed on a 1 man, 1 hour minimum. No shows will be billed at the minimum per man rate.
- **Labor orders must be canceled 24 hours prior to ordered time or a minimum of 1 hour per man ordered will be charged.**
- Labor & services ordered for an exhibitor by other contractors, must be authorized, in writing, prior to show set up by the exhibiting company. A certificate of insurance must also be presented to Brede Exposition Services/Allied Division prior to any other contractor beginning work on the show floor. Payment for labor & services is the responsibility of the exhibitor.
- Banding and Shrink Wrap Labor – 1 hour minimum, plus materials.
- **THIS FORM ALONG WITH THE COMPLETED CREDIT CARD AUTHORIZATION FORM MUST BE RECEIVED IN OUR OFFICE NO LATER THAN OCTOBER 9, 2009.**

LABOR RATES: Straight Time: \$63.00 per hr. Overtime: \$126.00 per hr. Straight time rates apply 8:00 a.m. - 4:30 p.m., Monday - Friday. All other hours, weekdays, Saturday, Sunday & Holidays will be charged at overtime rates. Half hour increments will be charged following the first one (1) hour.

* There will be a four hour minimum on Sunday, October 25, 2009.

SCHEDULE FOR LABOR

	# of Men	Dates Required	Time	Approx. Hours
Installation:				
Dismantle				

SUPERVISION OF LABOR IS REQUIRED - PLEASE INDICATE YOUR CHOICE OF SERVICE

SERVICE A

- All work performed & supervised by Brede Exposition Services/Allied Div. personnel.
- Please send any necessary information, blue prints, photos, etc.
- Charge for supervisory service is 30% of total daily labor bill, with a \$63.00 minimum charge.

SERVICE B

- Work performed by Brede Exposition Services/Allied Div. personnel under the direct supervision of exhibitor or exhibitor's rep.
- **Please indicate:**
Exhibitor's (rep.) name _____
Contact phone # _____

ALL OPEN BALANCES MUST BE PAID IN FULL AT SHOW

EVENT OR SHOW 39th Annual South Florida Int'l Auto Show HALL OR HOTEL Miami Beach Conv Ctr.
 COMPANY NAME _____ BOOTH NO _____
 ADDRESS _____ CITY _____ STATE _____ ZIP _____
 TELEPHONE NO: _____ FAX NO. _____
 AUTHORIZED BY _____ TITLE _____
 SIGNATURE _____

All charges for rental items include delivery to booth, installation, when specified, and removal at close of show. A finance charge of 1-1/2% per month (18% per annum) will be added to all charges not paid within 10 days of invoice date.